

2025 Facility Rental Fees

The ECBA facility rates listed below are for spaces during normal ECBA business hours (this does not include weekends, holidays or the cost of overtime for staff). They include use of the specific space reserved, available AV equipment, parking, coffee/tea/water/soda, WiFi, and limited photocopies if needed. Breakfast and/or lunch can be ordered at an additional cost.

Room(s) available: Large Conference Room (Board Room), wheelchair accessible, accommodates 16 people
 Medium Conference Room (Lawyer’s Lounge), accommodates 6-8 people
 Small Conference Room, accommodates 6 people
 Will and Mary Schaaf Education Center, wheelchair accessible, accommodates 40 people

ECBA Member Fees – Headquarters:

Person reserving the room must be present for meeting.

- Meeting with handicapped client, no cost
- Deposition, no cost
- Arbitration (panel chair is an ECBA member), no cost
- Mediation (includes up to 3 rooms), \$125.00 - up to 4 hours
- Mediation (includes up to 3 rooms), \$175.00 - more than four hours
- Zoom conferencing (minimum 1 hour), \$100.00/hour

ECBA Member Fees – Schaaf Education Center:

- Meeting with handicapped client, no cost
- Deposition, no cost
- Arbitration (if panel chair is an ECBA member), no cost
- Educational programming/meetings/events, \$150.00 – four hours or fewer
- Educational programming/meetings/events, \$225.00 - more than four hours

Non-Member Fees – Headquarters:

- Deposition, \$100.00 – four hours or fewer
- Deposition, \$175.00 – more than four hours
- Arbitration (panel chair is non-member), \$100.00 – four hours or fewer
- Arbitration (panel chair is non-member), \$175.00 – more than four hours
- Mediation (includes up to 3 rooms), \$125.00 - four hours or fewer
- Mediation (includes up to 3 rooms), \$175.00 - more than four hours
- Zoom conferencing (minimum 1 hour), \$150.00/hour
- External organization meetings/events, \$100.00 – four hours or fewer
- External organization meetings/events, \$175.00 - more than four hours

Non-Member Fees – Schaaf Education Center:

- Deposition, \$100.00 – four hours or fewer
- Deposition, \$175.00 – more than four hours
- Arbitration (panel chair is non-member), \$100.00 – four hours or fewer
- Arbitration (panel chair is non-member), \$175.00 – five to seven hours
- Educational programming/meetings/events, \$200.00 – four hours or fewer
- Educational programming/meetings/events, \$300.00 - more than four hours

0Cancellation Policy: Members will be charged \$25 for room set-up if cancellation is less than 24 hours in advance of scheduled use. Non-members will not receive a refund if cancellation is less than 48 hours in advance of scheduled use.

Contact the ECBA office at 814-459-3111 or email capalicia@eriebar.com.